



## Osborne School

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**Headteacher: Sonia O'Donnell**

23 May 2017

Dear Parents and Carers

### Year 11 – Date of Leaving

I am writing to confirm that the official last day for the Year 11's is Friday 30 June.

Although the Leavers Assembly and Prom will be on Friday 16 June, pupils are expected to continue to attend school, or take part in the National Citizenship Service Programme, until Friday 30 June.

Pupils who are moving into Osborne College in September 2017 may stay on until the end of the Summer Term (Tuesday 25 July) but I do need to know who would like to take up this offer. I would therefore be grateful if you could complete and return the slip below to help us with our planning.

If you have any concerns please do not hesitate to contact us.

Yours sincerely

Sonia O'Donnell  
Headteacher

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### Year 11 Transition to Osborne College

**Pupil Name:** \_\_\_\_\_

My son/daughter is transferring to Osborne College in September 2017 and I would like him/her to continue attending school until Tuesday 23 July.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Parent/Carer