



## Osborne School

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**Headteacher: Sonia O'Donnell**

30 January 2018

Dear Parents and Carers

As part of their Food Wise Options, KS4 pupils will be holding a Coffee Afternoon on Monday 19 February from 2.00 – 3.00pm during their lesson. We will be serving tea, coffee, juice and cakes.

Please complete the reply slip below to indicate whether or not you will be attending and numbers.

If you have any questions, please do not hesitate to contact me in school, either by phone or e-mail [j.smith@osborne.hants.sch.uk](mailto:j.smith@osborne.hants.sch.uk)

Yours sincerely

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Jan Smith  
Head of Food Technology

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Reply slip to: Jan Smith

Pupil's name \_\_\_\_\_

We will / will not\* be attending the Coffee Afternoon on Monday 19 February

There will be \_\_\_\_\_ (number) attending

Signed \_\_\_\_\_ Parent/Carer

\*Please delete as applicable