



## Osborne School

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**Headteacher: Sonia O'Donnell**

6 February 2018

Dear Parents and Carers

**Runways End Residential Visit**  
**Monday 12 to Wednesday 14 March 2018**

I am writing to you regarding the College residential visit to Runways End Activity Centre from Monday 12 to Wednesday 14 March 2018.

Please find attached a Hampshire Medical Form, Medication Form, Healthcare Plan and equipment list. When completing the attached forms, please provide as much information as possible, especially any specific information for night time.

I will be holding a drop-in information evening on Thursday 22 February between 3.45pm and 5.30pm to discuss any questions you may have. Please complete the attached reply slip to let me know if you will be attending.

Please note that if you have not already done so, the outstanding balance of £100 must be paid by Friday 23 February.

If you have any questions, queries or need to borrow any equipment, please do not hesitate to contact me, either by phone or e-mail [s.lang@osborne.hants.sch.uk](mailto:s.lang@osborne.hants.sch.uk)

Please be advised that any electrical devices pupils bring on the trip, they do so at their own risk.

Yours sincerely

Stewart Lang  
Head of Key Stage 4

**Runways End Information Evening**

Name of Child \_\_\_\_\_

We will / will not \* be attending the drop in Information Evening on Thursday  
22 February

Signed \_\_\_\_\_ Parent/Carer