

MARY ROSE SPORT AND MOVEMENT FESTIVAL

13 NOVEMBER 2018

Risk Assessment

Venue : MARY ROSE SCHOOL

Date Completed : 19 OCTOBER 2018

Completed By : Madeleine Campbell

HAZARD	TO WHOM	FREQ	SEV	RISK RATING	EXISTING CONTROLS	ACTION REQUIRED
Participants running/travelling into equipment or others and blows from balls	Staff and pupils	5	2	10	<ul style="list-style-type: none"> • NGB Sports Guidelines • Area divided into safe sections • All lead staff are qualified teachers 	<ul style="list-style-type: none"> • All lead teachers and coaches to be familiarised with rules, safe practice for each activity • Pre session visual check of area by teachers • Brief helpers of safety
Trips, falls, grazes, cuts and muscular injuries	Staff and pupils	5	2	10	<ul style="list-style-type: none"> • Qualified first aiders are on site as well as school nurse • All lead staff competent in the activity they are leading • Pre check area at start of session • Staff aware of any medical conditions of identified pupils 	<ul style="list-style-type: none"> • Ensure all staff are aware of how to contact a first aider • Area checked before and during activities • Information on individual pupils included in staff pack
Faulty equipment	Staff and pupils	3	3	9	<ul style="list-style-type: none"> • Pre session equipment checks • Equipment serviced regularly in accordance with guidelines • Mary Rose to supply equipment 	<ul style="list-style-type: none"> • Visual checks by coaches • Faulty equipment removed
Emergency evacuation	Staff and pupils	3	4	12	<ul style="list-style-type: none"> • Staff and participants made aware of Mary Rose procedures and meeting point 	<ul style="list-style-type: none"> • Brief talk at start of event • Organisers aware of procedures and have a copy of them

HAZARD	TO WHOM	FREQ	SEV	RISK RATING	EXISTING CONTROLS	ACTION REQUIRED
Transition between activities Participants getting lost	Staff and pupils	3	3	9	<ul style="list-style-type: none"> • Areas checked on a regular basis • Staff to move around with pupils • Staff to be shown to activities by volunteers 	<ul style="list-style-type: none"> • Area to be checked at start of event by staff
Dehydration	Staff and pupils	2	2	4	<ul style="list-style-type: none"> • Pupils have been told to bring packed lunch and plenty of drinks • Pupils will be eating lunch in Mary Rose Hall and will be provided with jugs of water 	<ul style="list-style-type: none"> • Provide jugs of water at lunch
Transferring Pupils out of and into chairs	Staff and pupils	4	4	16	<ul style="list-style-type: none"> • All staff trained in use of hoist to transfer pupils from chair to trampoline or floor • Equipment checked on a regular basis 	<ul style="list-style-type: none"> • Check equipment prior to sessions starting • Ensure all visiting staff are familiar with the hoist and how to use it