



Osborne School

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Headteacher: Sonia White (O'Donnell)

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Dear Parents and Carers

Year 11 Work Experience **Monday 10 June to Friday 14 June 2019**

During the Summer Term, all Year 11 students have the opportunity to take part in a one week Work Experience Programme. The dates for this are Monday 10 June to Friday 14 June 2019 inclusive.

For many students it will be their first experience of working life so it is important that the correct work placement is found for everyone. The reason for starting this process early is to make sure that this happens.

If you feel your young person is able to access an external placement we would very much like you to source and agree a placement for them for the week. Students will be expected to travel from home either independently or with parental support so a placement close to home is advisable.

Once you have agreed a placement, please contact me in school with the name, address and contact details in order that we may carry out the necessary Health and Safety and insurance checks. In the past students have secured placements with friends or family members who run their own businesses. Other options are local shops, cafes, garden centres or leisure facilities that your young person is familiar with.

If you have difficulty finding a place, or offsite work experience is not suitable for your young person then 'work experience' and 'enterprise' activities will be undertaken in school supervised by school staff.

If you have any questions or queries then please do not hesitate to contact me in school, either by phone or email s.lang@osborne.hants.sch.uk

Yours sincerely

Stewart Lang
Head of Key Stage 4