



Osborne School

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Headteacher: Sonia White

26 February 2020

Dear Parent/Carers

Year 10 Parliament SEND Quiet Day – Friday 20 March

Your child has been invited to visit the Houses of Parliament as part of their SEND Quiet Day on Friday 20 March. The day will include educational activities and a tour of the Palace of Westminster led by staff from the Parliament's Education Centre. Pupils have been learning about democracy as part of their Citizenship lessons and the visit will support their understanding of what has been learnt in the classroom.

We will be travelling by train, leaving Osborne School at 8.15am and returning to school by 3.45pm. Parents will need to drop their child at Osborne School by 8am to give us time to walk to the train station. They will need to be collected from school at 3.45pm. Pupils will require the following:

- Wear school uniform and coat
- Packed Lunch (please note that pupils in receipt of Free School Meals will be provided with a packed lunch by school)
- Drink
- Snacks

If you would like your child to attend, please complete the attached reply slip and consent form and return them to school as soon as possible. We are estimating that the cost of the train tickets will be no more than £20.00. Once we have confirmed numbers the amount will be added to your SCO Pay accounts. Payment will need to be made prior to the trip.

If you require any further information, please do not hesitate to contact me, either by phone or e-mail s.lang@osborne.hants.sch.uk

Yours sincerely

Stewart Lang
Assistant Headteacher

To: Stewart Lang

Year 10 Parliament SEND Quiet Day – Friday 20 March

Name of pupil _____

DOB: _____

My son/daughter will/will not* be attending the Parliament SEND Quiet Day on Friday 20 March.

I confirm that we will drop them at school by 8.00am

I confirm that they will be collected from school at 3.45pm by _____

Signed _____ (Parent/Carer)

*Please delete as appropriate

**Osborne School
Offsite Activities**

Parent/Carer Consent Form

Name of Child Date of Birth

Address

.....

Emergency contact number of parents/carers.....

Year 10 Parliament SEND Quiet Day

Date of Activity: Friday 20 March

Leaving school time: 8.00am

Returning to school time: 3.45pm

Location/Activity: Houses of Parliament, London

Who will lead activity (including where responsibility will be handed over to other agencies):

Stewart Lang & Houses of Parliament Staff

I give permission for school staff to exercise parental responsibility on my behalf during this activity. Including permission for emergency medical treatment. I have seen and understood Hampshire County Councils Insurance arrangements.

I confirm that my child will be collect from school at 3.45pm by _____

Signed

Print Name:

Date:

Someone must sign this form with parental responsibility. Your child will not be allowed to go out without it.